

Hello Ms/Mr Diker,

I just wanted to thank you for inviting me to your office today. It was great to hear about Startups Of London's goals for the community space while placing an emphasis on quality UX design, and how you see a community manager playing a role within these initiatives. Startups Of London seems like a wonderful place to work—and not just because you mentioned some great summer outings! I really admire the mission that drives your business and looks forward to the opportunity to work with your team to implement some of the ideas I mentioned around redesigning the community guidelines.

Please let me know if there's anything else you need from me to move the process forward.

Have a great rest of your week,

(Your name)